

NORTH HERTFORDSHIRE DISTRICT COUNCIL

Forward Plan of Key Decisions – 1 June 2012

The Forward Plan contains brief details of Key Decisions that the Council is likely to take over the next four month period. You will also find details of contacts who can provide further information and hear your views. **Please note that the dates of some of the decisions may change from month to month, please check with Committee Services on 01462 474403 before deciding to attend a meeting.**

Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
Revenue Outturn Report 2011/12 03/12	Finance, Audit & Risk Committee	Cabinet	19 June 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£16.6M net estimated annual budget 2011/12	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Capital Programme Outturn 2011/12 03/12	Finance, Audit & Risk Committee	Cabinet	19 June 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£6.9M estimated programme 2011/12	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Disposal Report – Letchworth Town Hall 05/12		Cabinet	19 June 2012	Portfolio Holder; Letchworth Committee	Meetings	Report	TBA	Cllr Terry Hone david.charlton@north-herts.gov.uk 01462 474320
Priorities for the District 2011/12 – Outturn report 6/12		Cabinet	19 June 2012	Portfolio Holder	Meetings	Priorities for the District 2011/12	None	Cllr Mrs C.P.A. Strong norma.atlay@north-herts.gov.uk 01462 474297
Corporate Priorities 2013 - 2014 04/12		Council (via Cabinet)	12 July 2012 (via 19 June 2012)	Portfolio Holders	Meetings	Report	None	Cllr Mrs C.P.A. Strong norma.atlay@north-herts.gov.uk 01462 474297
Land Disposal – Dark Lane, Sandon 12/11		Cabinet	31 July 2012	Portfolio Holder; Baldock & District Committee	Meetings	Report	TBA	Cllr Terry Hone andrew.cavanagh@north-herts.gov.uk 01462 474243

Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
Land Disposal – Lloyd Way, Kimpton 6/12		Cabinet	31 July 2012	Portfolio Holder, Southern Rural Committee	Meetings	Report	TBA	Cllr Terry Hone andrew.cavanagh@north-herts.gov.uk 01462 474243
Adoption of a Local Authority Mortgage Scheme 05/12		Cabinet	31 July 2012	Portfolio Holder	Meetings	Report	Capital commitment of £1M	Cllr Bernard Lovewell martin.lawrence@north-herts.gov.uk 01462 474250
Adoption of a Strategic Tenancy Policy 06/12	Overview & Scrutiny Committee	Cabinet	31 July 2012	Portfolio Holder, Registered Providers	Meetings and consultation documents	Proposed policy	Neutral	Cllr Bernard Lovewell martin.lawrence@north-herts.gov.uk 01462 474250
Shared Services – Detailed Business Case for Shared Services with East Herts DC and Stevenage BC 03/12		Cabinet	31 July 2012	Portfolio Holders SMT Affected Staff	Meetings	Report Business Case	TBA	Cllr T.W. Hone norma.atlay@north-herts.gov.uk 01462 474297
Draft Core Strategy Community Infrastructure Levy Charging Schedule 01/12	Overview & Scrutiny Committee	Cabinet	31 July 2012	Industry Stakeholders Residents; Parish Councils;	Online consultation; Written comments;	Charging Schedule	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
Preferred Options Land Allocations Development Plan Document (DPD) 04/12		Cabinet	31 July 2012	Community Groups; Residents; Parish Councils; LSP Members	Online consultation; Written comments; Press Release	Preferred Options DPD	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
North Hertfordshire Museum & Community		Council	by 31 July 2012	Project Board Portfolio Holder CMT Arts, Museums	Project Board and Meetings	Report	Revenue Saving £160k Capital cost	Cllr Tricia Cowley john.robinson@north-herts.gov.uk 01462 474655

Facility – Development Agreement 08/11				& Heritage Forum			£4.23m	
Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
Financial Management Strategy 2013 - 2019 04/12	Finance, Audit & Risk Committee	Council (via Cabinet)	6 Sep (via 31 July 2012)	SMT Challenge Board	Meetings	Budget Papers Corporate Plan	£15.6M net estimated annual budget	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
Audited Statement of Accounts 2011/12 06/12		Finance, Audit & Risk Cttee	20 Sep 2012	SMT Challenge Board	Meetings	Closure working papers	£16.6M net annual budget	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
1st Quarter Revenue Monitoring 2012/13 06/12	Finance, Audit & Risk Committee	Cabinet	25 Sep 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£15.6M net annual budget 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
1 st Quarter Capital Monitoring 2012/13 06/12	Finance, Audit & Risk Committee	Cabinet	25 Sep 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£7.923M programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Renewal of Hitchin and Royston Market contracts 06/12		Cabinet	25 Sep 2012	Budget Holders; Portfolio Holder	Meetings	Report	Unknown	Cllr Ian Knighton Steve.crowley@north-herts.gov.uk 01462474211

NORTH HERTFORDSHIRE DISTRICT COUNCIL

PENDING ITEMS

Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
Corporate Business Planning - Efficiency & Investment Proposals 2013/14 06/12	Finance, Audit & Risk Committee	Cabinet	16 Oct 2012	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget papers	£15.6M net annual budget 2012/13	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
Core Strategy – Proposed Submission Development Plan Document (DPD) 05/08	Overview & Scrutiny Committee	Cabinet	16 Oct 2012	Community Groups; Residents; Parish Councils; LSP Members	Online consultation; Written comments; Press Release	DPD	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
Development Policies – Proposed Submission DPD 05/08	Overview & Scrutiny Committee	Cabinet	16 Oct 2012	Community Groups; Residents; Parish Councils; LSP Members	Online consultation; Written comments; Press Release	DPD	TBA	Cllr Tom Brindley andy.beavan@north-herts.gov.uk 01462 474317
Setting of Council Tax Base for 2013/2014 09/12		Council Tax Setting Cttee.	11 Dec 2012			Tax Base Calculation	None	Cllr Terry Hone Howard.crompton@north-herts.gov.uk 01462 47
2nd Quarter Revenue Monitoring 2012/13 09/12	Finance, Audit & Risk Committee	Cabinet	11 Dec 2012	Budget Holders; DMTs SMT	Meetings	Budget Papers	£15.6M net annual budget 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
2nd Quarter Capital Monitoring 2012/13 09/12	Finance, Audit & Risk Committee	Cabinet	11 Dec 2012	Budget Holders; DMTs SMT	Meetings	Budget Papers	£5.9M programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Corporate Business Planning - Draft Budget 2013/14 09/12	Finance, Audit & Risk Committee	Cabinet	11 Dec 2012	Budget Holders; SMT; Member Workshops	Meetings	Budget Papers	£15.6M net estimated annual budget 2012/13	Cllr Terry Hone Cllr Claire Strong norma.atlay@north-herts.gov.uk 01462 474297

Decision required and date first appearing on Plan	Overview and Scrutiny	Decision Maker	Date of Decision	Main Consultees	Method of Consultation	Relevant Documents	Costs or Savings	Portfolio Holder and Contact Officer
Adoption of a revised Animal Licensing Policy 09/12		Cabinet (via Licensing & Appeals)	11 Dec 2012	Public; Licence Holders; Statutory Consultees; Members; Trade Bodies; L & A Committee	Online consultation	Existing Policy Legislative Changes Proposed Policy Report	None	Cllr Bernard Lovewell steven.cobb@north-herts.gov.uk 01462 474833
Renewal of Letchworth Leisure Contract 09/12		Cabinet	11Dec 2012	Budget Holders; Portfolio Holder	Meetings	Report	Unknown	Cllr Ian Knighton Steve.crowley@north-herts.gov.uk 01462474211
Treasury Strategy Mid Year Report 2012/13 06/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Dec 2012 (via 25 Sept 2012)	SMT Challenge Board	Meetings	Treasury Strategy and Procedures	N/A	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Adoption of a revised Gambling Act Policy 09/12		Council (via Licensing & Appeals)	13 Dec 2012	Public Licence Holders Statutory Consultees Trade Bodies Elected Members Licensing & Appeals Committee	Online consultation	Existing Policy Legislative Changes Proposed Policy Report	None	Cllr Bernard Lovewell steven.cobb@north-herts.gov.uk 01462 474833
Corporate Business Planning 2013/14 Budget Setting 10/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Feb 2013 (via 29 Jan 2013)	Budget Holders; SMT; Challenge Board	Meetings	Budget Papers	£15.6M net estimated annual budget 2012/13	Cllr Terry Hone Cllr Claire Strong norma.atlay@north-herts.gov.uk 01462 474297
Capital Programme 2013/14 onwards 10/12	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Feb 2013 (via 29 Jan 2013)	Budget Holders; SMT; Challenge Board	Meetings	Budget Papers	£5.9M estimated programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Treasury Management Strategy	Finance, Audit & Risk Committee	Council (via Cabinet)	13 Feb 2013 (via 29 Jan	SMT	Meetings	Treasury Strategy and Procedures	N/A	Cllr Terry Hone tim.neill@north-herts.gov.uk

10/12			2013)					01462 474461
3 rd Quarter Revenue Monitoring 2012/13 11/12	Finance, Audit & Risk Committee	Cabinet	19 Feb 2013	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£15.6M net annual budget 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
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3 rd Quarter Capital Monitoring 2012/13 11/12	Finance, Audit & Risk Committee	Cabinet	19 Feb 2013	Budget Holders; DMTs SMT Challenge Board	Meetings	Budget Papers	£5.9M programme 2012/13	Cllr Terry Hone tim.neill@north-herts.gov.uk 01462 474461
Council Tax Resolution 2013/14 11/12		Council Tax Setting Cttee.	28 Feb 2013	SMT	Meetings		Precept of £9.9million for 2012/13	Cllr Terry Hone norma.atlay@north-herts.gov.uk 01462 474297
Adoption of a Statement of Licensing Policy in respect of the Licensing Act 2003 (following amendments to primary legislation) 04/12		Council	11 Apr 2013 (via Licensing & Appeals Cttee - date tbc)	Public Licence Holders Elected Members Responsible Authorities Licensing & Appeals Committee	Online consultation	Existing Policy Legislative Changes Proposed Policy Report	None	Cllr Bernard Lovewell steven.cobb@north-herts.gov.uk 01462 474833
SNAP - Preferred Options for Development 08/09	Overview & Scrutiny Committee	Cabinet	TBA	Informal Member Steering Group, Portfolio Holder	Meetings	SNAP Preferred Options Consultation document	Costs (shared with SBC) within existing budgets	Cllr. Tom Brindley andy.beavan@north-herts.gov.uk 01462 474626